

## Education Class Handbook

### Creative Play

#### Contact Information

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#### Creative Play Overview

Creative Play classes give our youngest students an introduction to the world of theatre and acting. This is a great opportunity for students to be put in a classroom setting while learning fine arts. 3 and 4 year old students may enroll in three Creative Play sessions throughout the school year. New literature based material is taught each session, so new and returning students are encouraged to attend any and all sessions. Students in Creative Play classes learn pantomime, story structure, characterization, and other theatre skills while also developing fine and gross motor skills through craft activities and movement exercises. Parents may stay with Creative Play students during class time if so desired. Creative Play is the only class for which parent observation during regular class time is allowed.

#### General Information

Creative Play classes meet in the Blakemore Classroom which is located in the basement of Midland Community Theatre. It is important to note that students participate in art as well as physical activities during class. Be sure to dress appropriately.

#### Class Schedule

Creative Play classes meet on Mondays from 2:15 PM to 3:15 PM. Each session is five weeks long. There are two five week sessions in the fall, and one five week session in the spring.

#### Drop Off and Pick Up Information

Students should be walked into the Blakemore classroom for drop off. The Blakemore classroom is located on the east side of the basement of MCT. It can be accessed through the outdoor amphitheatre and the glass doors. If you need elevator access to our classrooms, you may enter through the lobby doors and cross to the south side of the building to find the elevator. Our Blakemore classroom is straight down the hall once you get off the elevator. Please let us know if you need elevator access so we can make sure the lobby doors are unlocked (if access is needed after 5:00 PM). Someone will be in the classroom 10 minutes prior to the start of class to sit with students.

At the end of class, students can be picked up in the Blakemore classroom after checking out with their teacher.

### **Observation Policy and Separation Anxiety**

Our Creative Play classes are the only classes in which parents may stay for the full class time throughout all the sessions. For other programs, there is an observation day for parents to experience what their child has been working on in class. However, if a parent is unable to stay in the class, our teachers will be sure to provide students with the attention they need, should separation anxiety occur. Often, once class has begun and students are engaged in activities, the anxiety goes away.

### **Absences and Late Arrivals**

Families are expected to bring students to class on time. Please inform your child's instructor in advance of any necessary absences during the session when possible. Each class builds on skills and activities from previous classes, so a student benefits more from the class if they are present for all meeting times.

### **Inclement Weather**

If MISD has **closed** schools due to weather, the Education Department will not hold classes that day. Information about class cancellations will be posted on our Facebook page, [www.facebook.com/MCTEducationDepartment](http://www.facebook.com/MCTEducationDepartment).

### **Wellness Policy**

In order to maintain a healthy environment for our campers, we ask that a child not come to Education Department classes with

- A fever of more than 100° in the past 24 hours.
- Persistent or heavy cough.
- Green/yellow mucus from eyes or nose.
- Sore throat.
- Stomach ache accompanied by vomiting or diarrhea.
- Contagious rash of any type.

### **Discipline Policy**

Inappropriate behavior during class will result in the following course of action:

1. Student receives a verbal warning.
2. Student will be asked to sit out of the activity until the teacher invites the student to return to participate.
3. Student will be asked to leave class and report to the Education Office. The student may return to class once the problem has been resolved.
4. The Education staff and parent may determine a plan for further action if the behavior persists.

### **Special Needs**

The Education Department will note any medical conditions or allergies a student may have. For more information regarding special needs students, contact the Education Office.

**Further Questions**

If you do not see the answer to a question regarding Creative Play classes at Midland Community Theatre, check the FAQs and Programs sections of the website. You may also contact the Education Office for more information.